



NOTICE TO PROCEED

JULY 20, 2023

Date

MS. ANABEL S. SADAMA

Authorized Personnel
CCME Homemade Food Stuff Co.
111 Sct. Dr. Lazcano St.,
Quezon City

Dear **Ms. Sadama:**

The attached **Purchase Order (PO)** with number 2023-07-0070, having been approved, notice is hereby given to **CCME Homemade Food Stuff Co.** for the execution of the project **“Catering Service for the Executive Conference Meeting on 20-21 July 2023”**.

Upon receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Purchase Order and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the Civil Service Commission.

Very truly yours,


ATTY. KARLO A. B. NOGRALES
Chairperson

Conforme:

I acknowledge receipt of this notice on July 20, 2023
(Date of Receipt)

Printed Name of the Authorized Representative
of the Bidder/Supplier: Anabel S. Sadama

Signature: 